

# BUDGET LETTER

<b>SUBJECT:</b> SUPPLEMENTAL LANGUAGE REPORT REQUESTS	<b>NUMBER:</b> 08-26
<b>REFERENCES:</b> SUPPLEMENTAL REPORT OF THE 2008 BUDGET ACT COMPILED BY THE LEGISLATIVE ANALYST'S OFFICE	<b>DATE ISSUED:</b> October 3, 2008
	<b>SUPERSEDES:</b> BL 07-23

TO: Agency Secretaries  
Department Directors  
Departmental Budget Officers  
Departmental Accounting Officers  
Department of Finance Budget Staff

FROM: DEPARTMENT OF FINANCE

The Supplemental Report of the 2008 Budget Act contains statements of intent or requests of departments for studies or reports adopted by the Legislature.

If departments agreed to the requests in the Supplemental Report when discussed during hearings on the 2008-09 Budget, they are strongly advised to comply. The Legislative Analyst's Office (LAO) has posted the Supplemental Report on the LAO's website at <http://www.lao.ca.gov/>.

In the interest of maintaining a positive working relationship with the Legislature, departments are to notify the Cabinet Office within the Governor's Office and the Department of Finance (Finance) by October 15, 2008, if they will be unable to comply with any request contained in the Supplemental Report by the specified deadline. Departments should not wait until legislative hearings on the 2009-10 Budget to inform the Legislature why they could not comply. Once departments have informed the Cabinet Office and Finance, they are to notify the Chairperson of the Joint Legislative Budget Committee in writing regarding their inability to comply with the Supplemental Report request.

Please concurrently forward to your Finance Budget Analyst informational copies of correspondence, including notices of late compliance, and all reports or studies submitted to the Legislature in response to the Supplemental Report. Route all responses making policy recommendations through the appropriate Agency Secretary, as applicable. Also, route all responses related to 2009-10 budget matters through Finance for approval in conjunction with Governor's Budget decisions.

Please contact your Finance Budget Analyst if you have any questions.

/s/ Fred Klass

FRED KLASS  
Chief Operating Officer